

Keith Alan Rahn  
Boots2Trucks Inc.  
1625 S. Broadway  
De Pere, WI 54115



Dear Keith Alan Rahn:

Thank you for ordering your Non-Profit Corporation from LegalZoom. Your corporation documents are enclosed in this package.

Your Non-Profit Articles of Incorporation have been filed with the Secretary of State, and your Non Profit Corporation is now active. A copy of your company's filed Articles is enclosed for your reference. The official copy from the Secretary of State's office will be delivered to you separately as soon as it becomes available. Please keep in mind organizing as a non-profit organization at the state level does not automatically grant the organization exemption from federal income tax. In general, an organization must file its exemption application also known as the 501c(3) application, within 27 months from the end of the month in which it was formed. If it does so, it may be recognized as exempt back to the date of formation. If an organization files its exemption application after the 27-month deadline, exempt status may only be recognized from the filing date forward. If you have not asked LegalZoom to prepare the 501c(3) application, please give us a call at (888) 381-8758 and we would be happy to assist you.

To complete the incorporation process, simply follow these final wrap-up instructions. **It is very important to complete each of these steps to ensure the legality of the corporation.**

1. Congratulations, your employer identification number is 93-3008267. This is also known as your tax identification number. If you have any questions regarding your tax identification number, please contact the IRS at (800) 829-4933. We require your signature on the Form SS-4 for our records. Please have the listed officer sign and date where indicated at the end of the document. Mail the signed SS-4 back to LegalZoom, 101 N. Brand Blvd.,

11th Floor, Glendale, CA 91203. You can also fax it to us at (323) 446-7492 or email it to us at [bzsupport@legalzoom.com](mailto:bzsupport@legalzoom.com).

2. You may be required to draft Bylaws for your Corporation. Bylaws provide the basic guidelines for operating your nonprofit, and must comply with federal and state requirements. Should you wish to learn more, we recommend you speak with one of our network attorneys. Please visit: <https://www.legalzoom.com/attorneys/>.
1. State tax exemption is automatic with the federal 501(c)(3), although exempt organizations must report any unrelated business income earned in the state on Form 500 to the Department of Taxation, Richmond.
2. For more information or if you have any questions regarding state tax exemption requirements you can visit the Department of Taxation, Richmond's website at <http://www.tax.virginia.gov/>.
3. **Please note:** Included with your documents is a certification from the Commonwealth of Virginia State Corporate Commission. This certificate verifies that your company is authorized to immediately transact business. Other documents may be sent from the Corporate Commission in about a week, these documents are for your records.

Storing your Documents: The incorporation documents should be kept in a secure location for your personal reference.

Corporate Minutes: In order to ensure the continued liability protection of a corporation, the directors need to hold periodic meetings, and members must meet once per year to elect directors. Meetings can take place in person or by telephone. Be sure to make a written record of the items discussed and actions approved at the meetings. Alternatively, you can just get all the directors (or a majority of the members) to sign a statement approving their actions.

Corporate Bank Account: In addition, it is extremely important to set up a separate bank account for the corporation, and to maintain books and records for the corporation which are separate from your personal records.

Change of Address: You have chosen LegalZoom's nominee, *United States Corporation Agents, Inc.*, to serve as your corporation's registered agent. To ensure that you receive all official state notices and service of process, please call them at (866) 698-

0052 if you change your address. Your annual registered agent fee is due on the anniversary date of your incorporation and will be invoiced directly by *United States Corporation Agents, Inc.*

501(c)(3) Tax Exempt Status: LegalZoom now offers 501(c)(3) tax exemption forms preparation services. Should you wish to use LegalZoom for this service, please contact us at [customercare@legalzoom.com](mailto:customercare@legalzoom.com) or at (800) 773-0888.

Thank you again for choosing LegalZoom. We look forward to serving your legal document needs in the future. If you should have any questions concerning your document, please contact us at [customercare@legalzoom.com](mailto:customercare@legalzoom.com).

Sincerely,

***The LegalZoom Team***

Commonwealth of Virginia  
State Corporation Commission  
Office of the Clerk  
Entity ID: 11582172  
Filing Number: 2308166197378  
Filing Date/Time: 08/16/2023 03:39 PM  
Effective Date/Time: 08/16/2023 03:39 PM

## ARTICLES OF INCORPORATION

OF

### Boots2Trucks Inc.

FIRST. The name of the corporation is Boots2Trucks Inc.

SECOND. The corporation will have members.

THIRD. Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under the section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The business activity for said organization is as follows: To provide free CDL training to homeless and transitioning veterans, providing job training and resources.

No part of the net earnings of this organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of this organization shall be the carrying on propaganda, or otherwise attempting to influence legislation, and this organization shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the corporation shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Upon the dissolution of this corporation, assets remaining shall be distributed for one or more exempt purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

FOURTH. The directors shall be elected or appointed by existing directors.

FIFTH. The name of the corporation's initial registered agent is United States Corporation Agents, Inc. The initial registered agent is a domestic or foreign stock or

nonstock corporation, limited liability company, or registered limited liability partnership authorized to transact business in Virginia. The corporation's initial registered office address, which is the business office of the initial registered agent, 440 Monticello Ave Ste 1800, Norfolk, VA 23510. The registered office is physically located in the city of Norfolk.

SIXTH. The principal office address of the corporation is 106 Foundry Place, Radford, VA 24141.

SEVENTH. The initial directors of the corporation are:

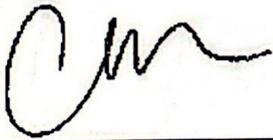
Keith Alan Rahn, 106 Foundry Place, Radford, VA 24141.

EIGHTH. The incorporator of the corporation is LegalZoom.com, Inc., 101 N. Brand Blvd., 11th Floor, Glendale, CA 91203.

IN WITNESS WHEREOF, the undersigned incorporator has executed these Articles of Incorporation on the date below.

Date: August 14, 2023

**LegalZoom.com, Inc., Incorporator**

By: 

\_\_\_\_\_  
Cheyenne Moseley, Assistant Secretary

**COMMONWEALTH OF VIRGINIA  
STATE CORPORATION COMMISSION**

AT RICHMOND, AUGUST 16, 2023

The State Corporation Commission has found the accompanying articles of incorporation submitted on behalf of

**Boots2Trucks Inc.**

to comply with the requirements of law, and confirms payment of all required fees. Therefore, it is ORDERED that this

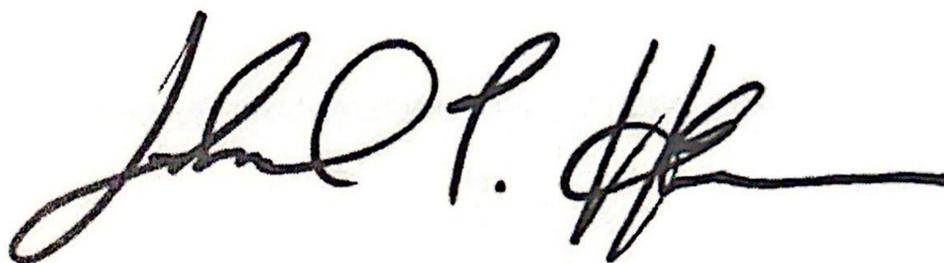
**CERTIFICATE OF INCORPORATION**

be issued and admitted to record with the articles of incorporation in the Office of the Clerk of the Commission, effective August 16, 2023.

The corporation is granted the authority conferred on it by law in accordance with the articles of incorporation, subject to the conditions and restrictions imposed by law.

STATE CORPORATION COMMISSION

By

A handwritten signature in black ink, appearing to read "Jehmal T. Hudson", with a long horizontal flourish extending to the right.

Jehmal T. Hudson  
Commissioner

**ACTION BY WRITTEN CONSENT  
OF THE SOLE INCORPORATOR  
OF**

**Boots2Trucks Inc.,**  
A Virginia Nonstock Corporation,  
August 22, 2023

The undersigned, acting as the sole incorporator of Boots2Trucks Inc., a Virginia Nonstock Corporation (the "Corporation"), hereby approves and adopts the following resolutions by this written consent without a meeting (this "Written Consent") pursuant to the Virginia Nonstock Corporation Act, which shall be effective upon the commencement of the Corporation's existence:

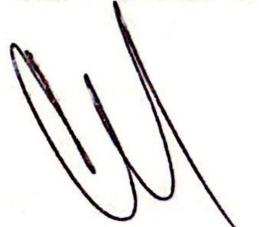
RESOLVED, that each person named below is hereby elected to serve as a Director of the Corporation until such time as his or her successor is duly elected and qualified:

Keith Alan Rahn

RESOLVED FURTHER, that the officers of the Corporation, as elected by the Corporation's Board of Directors, are authorized and directed to insert a copy of this Written Consent in the minute book of the Corporation.

RESOLVED FURTHER, that the undersigned, the sole incorporator of the Corporation, hereby resigns as the incorporator of the Corporation, effective upon the commencement of the Corporation's existence.

IN WITNESS WHEREOF, the undersigned executes this Written Consent as of the date set forth above.



---

By: Cheyenne Moseley, Assistant Secretary  
United States Corporation Agents, Inc.

Date of this notice: 08-22-2023

Employer Identification Number:  
93-3008267

Form: SS-4

Number of this notice: CP 575 A

BOOTS2TRUCKS INC  
106 FOUNDRY PLACE  
RADFORD, VA 24141

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 93-3008267. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 941	10/31/2023
Form 940	01/31/2024

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification (corporation, partnership, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

**IMPORTANT INFORMATION FOR S CORPORATION ELECTION:**

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S, U.S. Income Tax Return for an S Corporation, must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents or other payroll service providers, are available to assist you. Visit [www.irs.gov/mefbusproviders](http://www.irs.gov/mefbusproviders) for a list of companies that offer IRS e-file for business products and services.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is BOOT. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, *Safeguarding Taxpayer Data: A Guide for Your Business*.

You can get any of the forms or publications mentioned in this letter by visiting our website at [www.irs.gov/forms-pubs](http://www.irs.gov/forms-pubs) or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

Keep this part for your records.

CP 575 A (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 A

9999999999

Your Telephone Number Best Time to Call  
( ) -

DATE OF THIS NOTICE: 08-22-2023  
EMPLOYER IDENTIFICATION NUMBER: 93-3008267  
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023  
| | | | |

BOOTS2TRUCKS INC  
106 FOUNDRY PLACE  
RADFORD, VA 24141